

DUAL RESIDENCY COMPLIANCE PROTOCOL SHEET



NAME OF RECEIVING SCHOOL _____

STUDENT'S NAME _____
(Please print)

The following documentation is required for all requests seeking approval for varsity participation for dual residence eligibility.

- 1) Student Record Form
- 2) OSSAA Transfer Athletic eligibility Information Form (Sending School form)
- 3) Affirmation of Compliance after a Change in Residence and School
- 4) Changing Schools Form
- 5) Copy of student's enrollment form
- 6) A statement from the family explaining the current situation with the residence in the former district, including copies of lease agreements or contracts if applicable; (for sale, being leased/rented to a non-family member, etc.)
- 7) A statement from the family that the former residence is not being rented, leased or occupied by a family member
- 8) A statement from the family indicating they understand eligibility is granted based on the new residence and no family member will return to the former residence
- 9) Pictures of each room (labeled) of the former residence verifying the residence has been completely emptied of all belongings
- 10) A statement from the school administrator verifying the family is a resident of their school district.
- 11) Copy of any lease agreements, contracts for new residence.
- 12) Copy of any lease agreements, contract for former residence.

A request for approval for varsity participation is being submitted to the OSSAA. I verify all documentation is accurate and included in this request.

School administrator (please print) DATE _____

School administrator signature