

Approved _____

Disapproved _____

Criteria _____

Initials _____

REQUEST FOR EXCEPTION TO ELIGIBILITY RULES (HARDSHIP WAIVER REQUEST)

All forms must be completed; incomplete requests will be returned and could delay processing.

Name of Student _____ School currently attending _____

Date of first attendance _____ Date enrolled _____ Date of Birth _____ Age _____

Grade in school for which eligibility is being requested: (Circle) 7 8 9 10 11 12

Is the student a legal student in your district? Yes No How is the student enrolled in your school? Tuition _____ Transfer _____ Resident _____

School district in which legal address of student is located _____

Residence Address _____ City, State _____

With whom does the student reside? _____ Relationship _____

Did the student participate in any sport at the last school attended? Yes No Student's Height _____ Weight _____

List all activities in which the student participated at the previous school _____

List all activities in which the student will participate at current school _____

List school (s) attended in previous years with corresponding dates:7th _____ (School name) _____ (School year) 10th _____ (School name) _____ (School year)8th _____ (School name) _____ (School year) 11th _____ (School name) _____ (School year)9th _____ (School name) _____ (School year) 12th _____ (School name) _____ (School year)

If eligibility is denied, do you intend to continue attendance at the school requesting eligibility? _____

Principal or Voting Delegate should initial the following questions prior to sending the request to the OSSAA office.

1. _____ I have reviewed the hardship waiver process with the student and the student's family prior to this waiver being sent to the OSSAA office.
2. _____ I have completed and included the *Student Record Form* with this request.
3. _____ I have requested both the Sending School form and Changing Schools form from the previous school. The forms are included with this request.
4. _____ I have attached all supporting information and or documentation as is requested to properly render a decision concerning this request.
5. _____ Signatures of all parties appear on the required forms.
6. _____ I understand that submission of incomplete or inaccurate information submitted on the hardship forms will result in the hardship request being denied.
7. _____ I understand that submission of incomplete or inaccurate information could cause eligibility to be revoked and could result in the forfeiture of contest(s) in which the student participated, and other penalties imposed if deemed necessary.

Note: Questions not initialed will be viewed as incomplete and the request will be denied

Student's signature _____ Date _____

Parent(s) or legal guardian's signature _____

Case submitted by: _____ Title _____ Phone _____
(Voting Delegate or Principal - PLEASE PRINT)

PRINCIPAL'S OR VOTING DELEGATE'S SIGNATURE _____

EMAIL ADDRESS: _____ SCHOOL ADDRESS _____
(include City, and ZIP)**SHOULD THIS HARDSHIP WAIVER REQUEST BE DENIED, DUE PROCESS RIGHTS AND PROCEDURES CAN BE FOUND BY REFERRING TO THE OSSAA ADMINISTRATORS' HANDBOOK UNDER CONSTITUTION ARTICLE IV SECTION 7.**

STUDENT RECORD FORM

(TO BE COMPLETED EACH YEAR GRADES 7-12 BY THE STUDENT AND PARENT WITH A SCHOOL ADMINISTRATOR)

NAME OF STUDENT (PRINT) _____ Grade _____ Birth date _____ Age _____

Student's Current Address _____

Last School attended _____

NOTE: STUDENT AND PARENT MUST SIGN BELOW AND EXPLAIN ALL "YES" ANSWERS FROM BELOW ON BACK OF FORM.

YES NO

- 1. If entering 7th grade, will you be 14 before September 1? If entering 8th grade, will you be 15 before September 1? If entering 9th grade, will you be 16 before September 1? If entering 12th grade, will you be 19 before September 1?
- 2. Did you fail any classes during the last 18-week grading period? (Rule 3 & 4)
- 3. Are you currently failing any class? (Rule 3)
- 4. Were you ineligible to participate at any time during the last 18-week grading period? (Rules 3 & 4)
- 5. Have you completed all 12th grade requirements for high school graduation? (Rule 6)
- 6. Have you failed any semesters (received no credit for the semester) since the time you entered the 7th grade? (Rule 7)
- 7. Since entering 7th grade, have you ever home-schooled or had an interruption in consecutive semesters of the educational tract?
- 8. Are you now or have you ever repeated any grade since entering the 7th grade? (Rule 7)
- 9. Do you live with someone now other than whom you lived with last school year? (Rule 8)
- 10. Do you live with someone other than your parents? (Rule 8)
- 11. Do you live with only one parent? (Rule 8)
- 12. Do you live outside this school district? (Rule 8)
- 13. Have you participated at more than one school since entering 9th grade?
- 14. Have you ever participated at any school outside the district in which both parents had residence? (Rule 8)
- 15. Have you ever attended school outside the district where your parents reside? (Rule 8)
- 16. Are there other family members in grades K-12 attending a different school district other than the district you are now attending?
- 17. Were you or your parents having a conflict with a coach, teacher, or administrator at the time you left your previous school? (Rule 4,8)
- 18. Have you, your parents, or your guardians ever been influenced in any manner by anyone in this school district to attend this school to engage in athletics? (Rule 9)
- 19. Are you attending a different school than the one you attended last school year?
- 20. If changing schools this school year, have you been coached, trained, or taken lessons from any coach at the current school in the past 12-month period? (Rule 24)
- 21. If changing schools this school year, have you participated in a camp or clinic in the past 12-month period with any school coaches (at the new school) who were present at the camp or clinic? (Rule 24)
- 22. Have you done anything to jeopardize your amateur status such as receiving cash or merchandise connected with an athletic activity? (Rule 5)
- 23. Is more than one residence owned, rented, or maintained by your parents or guardian? (Rule 8)
- 24. Have you ever been granted eligibility based on a dual residence? (Rule 8)
- 25. Have you ever been granted athletic eligibility on the basis of an OSSAA hardship waiver? (Rule 20)
- 26. Were you on an approved foreign exchange program last year? (Hardship Waiver Manual-X)
- 27. Have you participated in a foreign exchange program for more than 365 days? (Hardship Waiver Manual-X)
- 28. Were you suspended, expelled, or under discipline at the previous school attended?

Each of the undersigned also acknowledge and agree that identifying information about the above-mentioned student may be disclosed to OSSAA in connection with any investigation or inquiry concerning the student's eligibility to participate and/or any possible violation of OSSAA rules. OSSAA will undertake reasonable measures to maintain the confidentiality of such identifying information, provided that such information has not otherwise been publicly disclosed in some manner.

Incorrect information could result in the student's eligibility being revoked. The penalty for use of an ineligible athlete could result in forfeiture of contests and additional penalties.

(Student)

(Date)

(Parent/Guardian)

(Date)

PLEASE EXPLAIN ALL "YES" ANSWERS IN THE SPACE BELOW.

FOR SCHOOL USE ONLY

TO BE COMPLETED AND CERTIFIED BY SCHOOL ADMINISTRATION

Each school must have the following information on file for each student grades 7-12:

1. Copy of Student Record Form.
2. Student's current Physical Exam

If the student answers no to all of the above questions, you can be reasonably assured he/she is eligible (residence) to participate at your school. This is only an aid to the administrators concerning new students in your school system and does not automatically guarantee a student is eligible. If the student answers yes to any of the questions, further examination is required to determine eligibility status. NOTE: Any outstanding athlete transferring to your district should not be certified for athletic participation without complete information being obtained from all sources concerning the student's athletic eligibility.

Based on the above questions

Student's name - _____ is eligible is not eligible
(PRINT)
to participate at (school) _____ for the school year 20__ 20__

(School Administrator Name and Title please print)

(Date)

(School Administrator email address please print)

OSSAA SENDING SCHOOL FORM

**TO BE COMPLETED BY THE SENDING SCHOOL FOR STUDENTS CHANGING SCHOOLS AND STUDENTS NEW TO THE DISTRICT.
THIS FORM IS REQUIRED WHEN SUBMITTING A REQUEST FOR EXCEPTION (HARDSHIP WAIVER)**

A student who has transferred to or who has newly enrolled in your school must be in good standing at the former school for eligibility consideration. This form must be sent to the student's former school, completed in its entirety, returned to your school, and then maintained by your school with the student's other records relating to athletic eligibility. The completed form must be submitted with any request for an exception to Rule.



A request for exception should NOT be submitted if the student was not in good standing at the time the student left the previous school. If the student's former school answers "Yes" to any of the questions 6-15 below, then you should investigate further and consider whether a request for an exception for this student is appropriate before a request is submitted to the OSSAA.

TO BE COMPLETED BY CURRENT SCHOOL:

Student Name: _____ Grade _____ Birth Date _____ Age _____

Present School: _____ School phone _____

Signature of person requesting form: _____

Email address of person requesting form: _____

TO BE COMPLETED BY ADMINISTRATOR FROM LAST SCHOOL ATTENDED:

1. Previous School _____ Withdrawal Date _____ School phone _____

2. Signature of person submitting form _____ Title _____

3. Email address of person submitting form: _____

4. Did the student participate in interscholastic activities while attending your school? Yes _____ No _____

If yes, list the activities: _____

5. This student was eligible to participate at our school because the student was (check which applies):

- _____ a bona fide resident of this school district.
- _____ approved on a hardship waiver.
- _____ attended for one year without participation after transfer.
- _____ other (explain)

6. Address where student lived while attending your school: _____

Person with whom the student resided and relationship: _____

If you answer "YES" to any of the following questions, please explain on a separate sheet and attach:

7. Yes ___ No ___ Was there any conflict or dissatisfaction between this student, or the student's parent or guardian, and a coach or administrator at your school?

8. Yes ___ No ___ Do you have any reason to believe that this student, or the student's family, were influenced or recruited to change schools for athletic purposes?

9. Yes ___ No ___ At the time this student left your school, was this student ineligible to participate in interscholastic athletics under the attendance rules of your school?

10. Yes ___ No ___ At the time this student left your school, was this student ineligible to participate in interscholastic athletics under the scholastic eligibility rules of your school or the OSSAA?

11. Yes ___ No ___ At the time this student left your school, was this student under suspension or discipline, or under investigation for possible suspension or expulsion, at your school?

12. Yes ___ No ___ To the best of your knowledge are there any coaches at the receiving school linked to this student?

13. Yes ___ No ___ Does this student presently owe any fees or charges to your school?

14. Yes ___ No ___ Did this student fail to return any books or school equipment that were required to be returned when the student left your school?

15. Yes ___ No ___ Is there any other reason the above student should NOT be considered for athletic eligibility?

CHANGING SCHOOLS ATHLETIC PARTICIPATION FORM

Must be submitted when requesting an exception to Rule 8 (hardship waiver) OR
This form should be completed for all 7th and 8th grade students new to a school



This portion is to be filled out by the SENDING SCHOOL.

I _____ of _____
Principal School

certify to the best of my knowledge _____
Student's Name

was not recruited in violation of OSSAA Rule 9.

Signature of Principal Date

This portion is to be filled out by the RECEIVING SCHOOL.

Each of the undersigned certify to the best of my knowledge that _____
Student's name

was not recruited in violation of Rule 9, and is not linked to any current member of our coaching staff. Each of the undersigned also acknowledge and agree that identifying information about the above-mentioned student will be disclosed to OSSAA in connection with any investigation or inquiry concerning the student's eligibility to participate and/or any possible violation of OSSAA rules. OSSAA will undertake reasonable measures to maintain the confidentiality of such identifying information, provided that such information has not otherwise been publicly disclosed in some manner.

Signature of Principal Date

Signature of Parent of Guardian Date

Signature of Student Date

This form shall be retained by the receiving school and become part of the student's permanent records. The Changing Schools/Athletic Participation form allows a student to participate at the sub-varsity and/or junior high level provided the student is in compliance with all other eligibility requirements. This form shall be made available to the OSSAA upon request.